

IDPE NEWS BULLETIN

14 May 2008

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1. Membership Services

i) **NOTIFICATION OF IDPE ANNUAL GENERAL MEETING 2008**

An email will be sent out Thursday 15 May to all IDPE members notifying you of and inviting you to attend the ninth Annual General Meeting of the IDPE which will be held at 5pm on Thursday 5th June 2008 at the Holiday Inn Hotel, Elstree, WD6 5PU. An agenda and related papers will be posted on the IDPE website.

Should you have any queries regarding the AGM please do not hesitate to contact Tina Erskine, IDPE Company Secretary, E: erskinet@chscool.co.uk, T: +44 (0)161 488 3338

2. IDPE Events

i) **IDPE SPRING SEMINAR – TUESDAY 22 APRIL 2008 EDINBURGH ACADEMY BIG DONATIONS FROM BIG DONORS**

The first regionally-based seminar was held for the Scotland region on Tuesday 22 April at Edinburgh Academy. There was an excellent turnout from Scottish schools and schools in the North of England with 39 people present including the speaker, a headmaster and governors. Sue Marsden of Professional Fundraising Consultancy led a training day covering several aspects of major gift work, including:

- How much time should you be spending on major donors?
- Where are they, who are they and how do you find out about them?
- What motivates a major donor to support your school?
- How to build relationships with major donors?
- Can **you** do the asking?
- How do you ask?

Thank you to Lorna Duncan at Edinburgh Academy for hosting the meeting and to John Lang for his assistance in promoting the event throughout our members in the area.

ii) **2008 IDPE ANNUAL CONFERENCE, EXHIBITION AND AGM**

*****BOOK NOW BEFORE WE SELL OUT!*****

We are only able to take a few more bookings for this year's Conference. The Conference is now being sold without overnight accommodation. There is an overspill hotel just two minutes away that we are now directing delegates to. You need to get your booking form in fast to avoid disappointment.

The Seventh IDPE Annual Conference, Exhibition and AGM will be held on the 5 and 6 June 2008 at the Holiday Inn Hotel, Elstree/Borehamwood. All members should have received a copy of the Conference leaflet and booking form, if not please email conference@idpe.org.uk to reserve your place.

For more information on the Conference, please either visit the IDPE website at www.idpe.org.uk and click on the Training button or follow this link http://www.idpe.org.uk/index.php?option=com_content&task=view&id=36&Itemid=29

Please direct all Conference enquiries to Anne Marie Perkins conference@idpe.org.uk.

- iii) **IDPE GOLFING DAY**
Attention Golfers!
The trophy may not be a green jacket and Elstree might not be Augusta but otherwise there are many similarities between the IDPE Challenge and the US Masters! Places are still available. Tee-time 1pm Wednesday 4th June. Open to all (maximum handicap for men 28 and for ladies 36). Competitors will be at the Conference Hotel in time for the pre-Conference dinner. Players of all standards and all IDPE regions welcome. For further details contact Guy Ranford (GRanford@bcschool.org or 01442 358112) or Nick Priestnall (np@millhill.org.uk or 020 8906 7925).

3. Regional Groups

- i) **LONDON SOUTH EAST**
All LSE Region members attending the Conference will be contacted about a short get together during Conference; please look out for the notice or make contact with Guy Ranford or Nick Priestnall at the hotel.

The next LSE Region meeting will be at 1pm on 1st October at Forest School, courtesy of Sue Coates. There will be another LSE meeting towards the end of the autumn term. Enquiries for the LSE Region should be directed to Nick Priestnall nickpriestnall@millhill.org.uk in the first instance, or Guy Ranford from Berkhamsted Collegiate granford@bcschool.org

- ii) **SOUTH WEST**
The date and venue of the next SW regional meeting will be posted on the website and sent out to all members in the near future.

In the meantime if you have a query please contact Clare Anning at The Red Maids' School c_anning@redmaids.bristol.sch.uk

- iii) **NORTH WEST**
The date and venue of the next NW regional meeting will be posted on the website and sent out to all members in the near future.

In the meantime you can contact Viv Davenport on 01254 506070 or davenportv@westholmeschool.com.

- iv) **NORTH EAST**
The next meeting of the NE region to be agreed and announced.

In the meantime, if you have an enquiry please contact Peter Yorke, Development Officer, Sedbergh School, devoffice@sedberghschool.org or Tel: 015396 22228

- v) **WEST MIDLANDS**
The date and venue of the next WM regional meeting will be posted on the website and sent out to all members in the near future.

Enquiries to Serena Kyle at Wrekin College at serenak@wrekincollege.ac.uk or telephone 01952 265609.

- iv) **SCOTLAND**
The next meeting of the Scottish Group will be an informal breakfast meeting at the IDPE Annual Conference on Friday 06 June. John will be emailing members shortly with details.

In the meantime general enquiries for the Scottish region should be directed to Mr John Lang, Development Director at Fettes College, Tel 0131 311 6743 or email JC.Lang@fettes.com

- vii) **EAST**
Thanks to everyone who managed to find the time to come to the meeting at Bedford on 15 April, and sorry some of you could not be there, hopefully we might see some of

you at the Conference on 5/6 June. It was also good to see some new faces at the meeting. I hope everyone came away having picked up some new tips and info.

Thanks to Tony Bannard-Smith, Foundation Director at Bedford School, for hosting the meeting and providing a brilliant lunch. Also thank you to Graham Papenfus, Development Director at Ipswich School, for taking the minutes of the meeting and for turning them round so quickly!

Thank you to Rosemary Smith (Director, Opt-4) and Andy Martin (Everyclick) for sparing the time to come along and talk to the meeting.

The next meeting will be in November at Repton School – date tbc.

If you have any queries or wish to make contact with your Regional Co-ordinator please contact Georgina Hare of Rugby School on Tel 01788 556139 or email gsh@rugbyschool.net

viii) **SOUTH**

Details of the next meeting of the South Region will be sent to all members and posted on the website and e-bulletin in the near future.

For all matters relating to the South regional meetings please contact Richard Love, Development Director, Epsom College Development Trust Tel: 01372 821290/821042 or email r-love@epsomcollege.org.uk

4. Vacancies

i) **UNIVERSITY OF CAMBRIDGE – HEAD OF ALUMNI RELATIONS**

Attractive salary and benefits. For further information please contact Chris Murphy at Richmond Associates: 020 8392 6654, or cmurphy@richmond-associates.com or visit www.richmond-associates.com.

The closing date for applications is Friday 16 May 2008.

To view the full advert on the IDPE website please visit www.idpe.org.uk and click on Development Vacancies

ii) **NORTH LONDON COLLEGIATE SCHOOL – ALUMNAE & DEVELOPMENT OFFICER**

Salary in the region of £28,000 pa. For further information and a job description please contact Mrs Lynn Roberts, PA to the Bursar, on 020 8951 6443. Details of the post also available on the school's website www.nlcs.org.uk. Unfortunately the school are unable to accept applications by email. **The closing date for applications has been extended to 21 May 2008.**

To view the full advert on the IDPE website please visit www.idpe.org.uk and click on Development Vacancies

iii) **SHINE – DIRECTOR OF DEVELOPMENT**

Attractive salary and benefits. To find out more contact Astrid Soiza at Richmond Associates on asoiza@richmond-associates.com or for a confidential discussion call Moyra Doyle on 020 8392 6654.

The closing date for applications is Monday 02 June 2008.

To view the full advert on the IDPE website please visit www.idpe.org.uk and click on Development Vacancies

iv) **SCHOOL OF ORIENTAL AND AFRICAN STUDIES DEVELOPMENT SERVICES AND EVENTS MANAGER**

Competitive salary and benefits. To find out more contact Astrid Soiza at Richmond Associates on asoiza@richmond-associates.com or visit www.richmond-associates.com

The closing date for applications is Monday 09 June 2008.

To view the full advert on the IDPE website please visit www.idpe.org.uk and click on Development Vacancies

v) **THE PERSE, CAMBRIDGE – DIRECTOR OF DEVELOPMENT**

Salary from £50,000 pa + benefits. For more information about the school please visit www.perse.co.uk. For an information pack please visit www.crsearchandselection.com/perse or email Alex Ouezzani at alex@crsearchandselection.com. If you would like to have a confidential discussion about this role please call Olga Johnson on 020 7520 2210 or Geraldine Norris on 020 7520 2206.

The closing date for applications is 30 May 2008.

To view the full advert on the IDPE website please visit www.idpe.org.uk and click on Development Vacancies

vi) **UNIVERSITY OF OXFORD – HEAD OF DEVELOPMENT, SOCIAL SCIENCES**

Very attractive salary and benefits. To find out more contact Astrid Soiza at Richmond Associates on asoiza@richmond-associates.com or for a confidential discussion call Moyra Doyle on 020 8392 6654.

To view the full advert on the IDPE website please visit www.idpe.org.uk and click on Development Vacancies

vii) **UNIVERSITY OF WITWATERSRAND – SOUTH AFRICA
DIRECTOR - DEVELOPMENT & FUNDRAISING OFFICE**

Based Johannesburg. The closing date for applications is May 23. International candidates' interviews will be held in London (UK) on June 20.

For informal discussion contact Julian Smyth of ASK Associates, Tel: 01494 447115 or 07798 826105. Further details and a job description are available from Mr Smyth. Interested parties should apply with a covering letter and full CV (preferably by email) to: Julian Smyth, ASK Associates, 76a Carrington Road, High Wycombe, HP12 3HT, UK. Email: julian@ask.org.uk

viii) **BOLTON SCHOOL – DIRECTOR OF EXTERNAL RELATIONS (Re-advertised)**

£60,000+ pa. To receive further details, email the School's development advisor Margaret Abbott of ASK Associates at margaret@abbott.org.uk or ring 01494 870235. Closing date extended to 02 June, with interviews taking place last week of June first week July.

ix) **GODOLPHIN & LATYMER SCHOOL – DEVELOPMENT DIRECTOR**

For an informal discussion contact Julian Smyth of ASK Associates, T:01494 447115 or 07798 826105. Further details are available from Mr Smyth, and from the ASK Associates' website (www.ask.org.uk), to whom interested parties should apply with a covering letter and full CV (preferably by email) to: Julian Smyth, ASK Associates, 76a Carrington Road, High Wycombe, HP12 3HT, Email: julian@ask.org.uk

x) **ST JOHN'S SCHOOL, LEATHERHEAD – DEVELOPMENT DIRECTOR**

Click here for details: <http://www.ask.org.uk/index.php/Current-Vacancies/St-John-s-School-Leatherhead-Development-Director.html>

xi) **ST EDMUND'S COLLEGE, WARE, HERTS – DIRECTOR OF DEVELOPMENT**

Click here for details: <http://www.ask.org.uk/index.php/Current-Vacancies/St-Edmund-s-College-Ware-Director-of-Development.html>

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